



IMPACT CPAs



ChimSeto CPAs

9140 Leslie Street, Suite 110, Richmond Hill, Ontario, L4B 0A9

Email: service@impactcpas.ca • Website: www.impactcpas.ca

Tel: 905-513-7773 • Fax: 905-513-7775

IMPACT CPAs LLP/ChimSeto CPAs LLP, Ontario limited liability partnerships

Dear Clients:

Due to COVID-19, the personal tax deadlines have been extended to June 1, 2020.

As of May 1, 2020 we have only received 46% of the tax returns documents for preparation. If you have already brought in your information, thank you.

If you have not yet brought in your information, we wish to advise you of the revised procedures and deadlines:

- The preferred process is for you to scan and upload your documents to our web portal
- If the portal for you was set-up last year, you can continue using it
- If the portal was not set-up, please e-mail/call us and we will have it set-up for you
- When your returns are completed, we will notify you by e-mail to retrieve your returns from the portal
- Please ensure that you review your return carefully before you sign it, and scan back to us via the portal

We will continue to accept documents by courier or drop-off into our “safe zone” (drop-off boxes between our front door and inside door) but will no longer conduct face to face meeting during the COVID-19 pandemic period. We can have telephone, Face-Time or Zoom meeting to review the returns before filing. Signing of returns can be conducted in our “safe zone”.

The deadline for filing your return is now June 1, 2020 (June 15, 2020 for self-employed individuals (no change); taxes are now due September 1, 2020). If you have not received your return for signing by May 20, 2020 contact us immediately. Note: Documents not in by May 20, 2020 will not be completed by the extended deadline of June 1.

Should you have any questions, please contact us as soon as possible.

2019年个人所得税申报表编制 - 延期通知（请看附件）。

Yours truly,

Ben Seto, FCPA, FCA, LPA
Wei Hua, CPA, CA, LPA, CPA (US), MBA
Partners